



Citizen Advisory Council
For Black Hawk County Inmates
& the Community

What is the CAC?

CAC is a community based council that works with the Black Hawk County Sheriff's Office to provide educational information to the public, provide advice and advocacy on issues relating to law enforcement, the jail and jail inmates, and provide support for jail inmate's families and concerned citizens.

The CAC meets monthly to discuss, plan and take action to advocate for the community and concerned citizens.



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P.O. Box # 1826, Waterloo, IA 50704

Steps to take for a concern to reach us:

1. You must first, COMPLETE the Sheriff's Office complaint/grievance procedures before contacting the CAC.
2. Inmates or concerned citizens may pursue a complaint/grievance result with the CAC when the Sheriff's Office has completed its investigation.
3. Inmates or concerned citizens may contact a CAC member if you have an issue that falls outside the scope of "grieve-able matters" (such as matters not related to health, safety, welfare, or violations of civil rights).
4. If the inmate or concerned citizen files the concern with the CAC, the CAC Advocate Committee will then schedule a review of the concerns and arrange for a review with the Sheriff's Office.
5. The inmate or concerned citizen must complete a CAC "Request for Review" form which is available on the back of this brochure, located in the Sheriff's Office lobby and in each housing pod in the jail.
6. The Request for Review must be fully read, understood and signed for further action to be initiated.



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MISSION STATEMENT

To serve as an advocacy and an advisory group to develop a sense of understanding, education and communication within the community, by providing citizens and jail inmates an avenue to pursue concerns and advocate for human rights and fair treatment.

CAC
P.O. Box 1826
Waterloo, Iowa 50704

Request for Review Form

Name: _____

Age: _____

Gender: _____

Nature of Request

I, _____ give the CAC permission to talk to the Black Hawk County Sheriff's Office on my behalf for the purpose of advocating my complaint only. I understand that the information received will be used for that purpose only.

Date: _____ Signature: _____

This form serves as a formal Request for Review and should be placed in the CAC Drop Box by the inmate or concerned citizen.